Michigan Department of Treasury 496 (02/06) 496 (2-06)

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended

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Local Govern		Twp	Village	Χ	Other	Local Unit London-N	Name Naybee-Raisinville	Fire Department	County	MONROE	
Fiscal Year E March	nd 31, 2006		on Date June 23, 2006		Date Audit Rep	ort Submitte	ed to State	July 3, 2006			
We affirm th	nat:										
We are cert	ified public a	accountan	ts licensed to practice	in Mich	nigan.						
		-	aterial, "no" responses nments and recommer			in the fina	ancial statements, in	ncluding the notes,	or in the		
YES	NO	Check	each applicable bo	x bel	ow. (See instr	uctions fo	r further detail.)				
1 X			red component units/fu d in the reporting entity					financial statement	s and/or		
2 X			re no accumulated defi 5 of 1980) or the local						ed net asset	5	
3 X		The loca	Il unit is in compliance	with th	e Uniform Cha	art of Acco	unts issued by the	Department of Trea	asury.		
4 X		The loca	l unit has adopted a b	udget f	or all required	funds.					
5 X		A public	hearing on the budge	t was h	eld in accorda	ance with	State statute.				
6 X			ıl unit has not violated ther guidance as issue		•			the Emergency Mu	nicipal Loar	ı	
7 X		The loca	l unit has not been del	linquer	t in distributing	g tax reve	nues that were colle	ected for another ta	xing unit.		
8 X		The loca	I unit only holds depos	sits/inve	estments that	comply wi	th statutory requirer	ments.			
9 X			ll unit has no illegal or f Local Units of Goverr						e Bulletin fo	r	
10 X		There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.									
11 X		The loca	I unit is free of repeate	ed com	ments from pr	evious yea	ars.				
12 X		The aud	it opinion is UNQUALI	FIED.							
13 X			ll unit has complied wit d accounting principles			34 as mo	dified by MCGAA S	Statement #7 and o	ther genera	lly	
14 X		The boa	rd or council approves	all inv	pices prior to p	ayment a	s required by charte	er or statute.			
15 X		To our k	knowledge, bank recor	nciliatio	ns that were re	eviewed w	ere performed time	ely.			
included in t	this or any o	ther audit	orities and commission report, nor do they ob l/or commission.			-		•			
I, the under	signed, certi	fy that this	s statement is complete	e and a	accurate in all	respects.					
We have er	nclosed the	following	g:			Enclosed	Not Required (en	ter a brief justificati	on)		
Financial St	atements					Х					
The letter of	comments	and recor	nmendations.			X					
Other (Describe)								No other items			
	Account (Firm Note: Account (Firm Note: No		· CDAs				Tele[phone Number	1-854-5044			
Street Address							City	+-004-0044	State	Zip	
Authorizing CPA		Secor F	Road			Printed Nam	Lambertville		MI License Numb	er	48144
	Somar	•n \	me Duice			Dona	von McGuire		1.	10100838	36



McGuire & McDole

Certified Public Accountants

L. Donavon McGuire, CPA Mark McDole, CPA 6588 Secor Road Lambertville, MI 8144 Tel 734-854-5044 Fax 734-854-2540

July 3, 2006

London-Maybee-Raisinville Fire Department Board Monroe, MI 48161

Dear Board Members,

Our audit of the financial statements of London-Maybee-Raisinville Fire Department for the year ended March 31, 2006, was made in accordance with the generally accepted auditing standards which require that we determine that existing internal controls, accounting procedures and accounting records are adequate to allow us to express an opinion on the financial statements of the Township. The scope of our audit is not intended to be a detailed review of all systems and procedures; therefore, this report should not be considered all-inclusive.

As a result of our audit, we have the following comment and recommendation:

<u>Supporting Documentation</u> – Invoices or other documentation should be attached to all of the Chief's requests for payment.

If you have any questions or require assistance in implementation of the above items, please advise us.

Sincerely,

L. Donavon McGuire, CPA McGuire & McDole

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Certified Public Accountants

LONDON-MAYBEE-RAISINVILLE

FIRE DEPARTMENT

Monroe County, Michigan

<u>FINANCIAL STATEMENTS</u> <u>FOR THE YEAR ENDED MARCH 31, 2006</u>

BOARD OFFICIALS

LONDON-MAYBE-RAISINVILLE FIRE DEPARTMENT MARCH 31, 2006

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INDEPENDENT AUDITOR'S REPORT

London-Maybee-Raisinville Fire Department Board P.O. Box 144 Maybee, MI 48159

We have audited the accompanying financial statements of London-Maybee-Raisinville Fire Department as of and for the year ended March 31, 2006, as listed in the table of contents. These financial statements are the responsibility of London-Maybee-Raisinville Fire Department's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of London-Maybee-Raisinville Fire Department as of March 31, 2006, and the changes in financial position for the year then ended in conformity with generally accepted accounting principles in the United States of America.

The management's discussion and analysis on pages 2 through 3 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consist principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion in it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise London-Maybee-Raisinville Fire Department's financial statements. The required supplementary budgetary comparison is presented for purposes of additional analysis and is not a required part of the basic financial statements. The required supplementary budgetary comparison has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

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McGuire & McDole Certified Public Accountants

June 23, 2006

Management's Discussion and Analysis March 31, 2006

Using this Annual Report

This annual report consists of two types of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Department as a whole and present a longer-term view of the Department's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending.

The Department as a Whole

The Department's net assets decreased 2% from a year ago – decreasing from \$1,264.1 thousand to \$1,233.3 thousand. In a condensed format, the table below shows a comparison of the net assets (in thousands of dollars) as of the current date to the prior year:

	2006	2005
Current Assets Noncurrent Assets Total Assets	\$ 65.7 1,167.6 1,233.3	\$ 77.5 1,186.6 1,264.1
Liabilities Total Liabilities	 -	 -
Net Assets Invested in Capital Assets Restricted Unrestricted	1,167.6 33.3 32.4	1,186.6 32.3 45.2
Total Net Assets	\$ 1,233.3	\$ 1,264.1

Unrestricted net assets--the part of net assets that can be used to finance day to day operations, decreased by \$12.8 This represents a decrease of approximately 28%. The current level of unrestricted net assets for our activities stands at \$32.4, or about 14% of expenditures. This is within the targeted range set by the Department Board during its last budget process.

The following table shows the changes of the net assets (in thousands of dollars) as of the current date to the prior year:

	2006			2005		
Revenues						
Local Unit Contributions	\$	151.2	\$	140.9		
Grants		48.4		2.8		
Other		4.2		6.9		
Total Revenues		203.8		150.6		
Expenses Public Safety		234.5		185.2		
Total Expenses		234.5		185.2		
Change in Net Assets	\$	(30.7)	\$	(34.6)		

The Department's net assets continue to remain healthy. The total revenues increased while expenses increased by a smaller amount. As a result, net assets were reduced by \$30.7.

Management's Discussion and Analysis March 31, 2006

Activities

The Department's total revenues increased by approximately \$53.2 thousand, primarily due to a grant.

Expenses increased during the year, as planned in the budget.

Budgetary Highlights

Over the course of the year, the Department Board amended the budget to take into account events during the year. The Department overall stayed within budget. However, the fund balance decreased from \$77,478 a year ago to \$65,734 at March 31, 2006.

Capital Asset and Debt Administration

At March 31, 2006, the Department had \$1,167,648 invested in capital assets, including land, equipment and building. The Department currently has no debt .

Economic Factors and Next Year's Budgets and Rates

The 2006-07 fiscal budgeted revenues are expected to be \$182,450, an increase of approximately 16%, resulting from an increase of Department personnel of 47%. It is uncertain at this time if the department will receive any grants. No major change in operations is planned.

Contacting the Department's Management

This financial report is intended to provide a general overview of the Department's finances and to show the Department's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact our office.

LONDON-MAYBE-RAISINVILLE FIRE DEPARTMENT GOVERNMENTAL FUND BALANCE SHEET - STATEMENT OF NET ASSETS MARCH 31, 2006

		ed Accrual Basis	Adjustments	Statement of Net Assets
Assets				
Cash & Cash Equivalents	\$	32,411	\$ -	\$ 32,411
Restricted Cash		33,323	-	33,323
Due from Other Units			 	 <u> </u>
		65,734	-	65,734
Capital Assets:			22.000	22.000
Land		-	33,000	33,000
Building Equipment		-	710,419 877,767	710,419 877,767
Less Accumulated Depreciation		_	(453,538)	(453,538)
Total Capital Assets			 1,167,648	 1,167,648
Total Capital 7 100010	-		 1,101,010	 1,101,010
Total Assets	\$	65,734	 1,167,648	 1,233,382
Liabilities:				
Accounts Payable	\$	-	 -	
Fund Balance - Net Assets				
Fund Balance - Restricted for Equipment		33,323	(33,323)	_
Fund Balance - Unreserved		32,411	(32,411)	-
		,	(, ,	
Total Liabilities & Fund Equity	\$	65,734		
Net Assets				
Invested in Capital Assets			1,167,648	1,167,648
Restricted			33,323	33,323
Unrestricted			 32,411	 32,411
Total Net Assets			\$ 1,233,382	\$ 1,233,382

See Accompanying Notes to the Financial Statements.

STATEMENT OF GOVERNMENTAL FUND REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE - STATEMENT OF ACTIVITIES FOR THE YEAR ENDED MARCH 31, 2006

	Mod	lified Accrual Basis	Adjustments		Statement of Activities	
Revenue:						
Contributions From Local Units	\$	151,213	\$	-	\$	151,213
State Grants		48,446		-		48,446
Interest		984		-		984
Other		3,181		-		3,181
Total Revenue		203,824				203,824
Expenditures: Current:						
Public Safety		215,568		18,940		234,508
Total Expenditures		215,568		18,940		234,508
Excess of Revenue Over (Under) Expenditures		(11,744)	((18,940)		(30,684)
Fund Balance - Net Assets, Beginning		77,478	1,1	86,588	_	1,264,066
Fund Balance - Net Assets, Ending	\$	65,734	\$ 1,1	67,648	\$	1,233,382

See Accompanying Notes to the Financial Statements.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 2 -	Reconciliation of Organization-Wide and Fund Financial Statements

NOTE 3 - Stewardship, Compliance and Accountability

Summary of Significant Accounting Policies

NOTE 4 - Deposits and Investments

NOTE 5 - Receivables

NOTE 1 -

NOTE 6 - Capital Assets

NOTE 7 - Pending Litigation

NOTE 8 - Employee Retirement Plan

NOTE 9 - Restricted Assets

NOTE 10 - Long-term Debt

NOTE 11 - Other Post-Employment Benefits

NOTE 12 - Risk Management

NOTE 13 - Lease Obligations

NOTES TO THE FINANCIAL STATEMENTS

March 31, 2006

NOTE 1 -- Summary of Significant Accounting Polices

The accounting policies of the London-Maybee-Raisinville Fire Department conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the London-Maybee-Raisinville Fire Department:

A - Reporting Entity

The London-Maybee-Raisinville Fire Department was organized May 10, 1952, by Raisinville Township, London Township, and the Village of Maybee, as a joint venture. The LMR Fire Department maintains a volunteer fire department provides services to all three parties of the joint enterprise. The LMR Fire Department operates under an elected board (7 members), 2 members from each of the three parties, and 1 member who is to be selected by the other 6 board members.

Raisinville Township contributes 50% of the annual revenues of the Organization, London Township contributes 37% and the Village of Maybee's contribution is 13%. The percentage is reviewed annually and adjusted based on the prior five years fire runs. As described in GASB Statement No.14, each of the participants have an ongoing financial responsibility in the joint venture.

B - Organization-Wide and Fund Financial Statements

The organization-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the activities of the organization.

C - Measurement Focus, Basis of Accounting and Financial Statement Presentation

The organization-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the organization considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

D. Assets, Liabilities, and Net Assets or Equity

<u>Bank Deposits and Investments</u> -- Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables and Payables --All trade receivables are shown as net of allowance for uncollectible amounts.

<u>Inventories and Prepaid Items</u> --Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

<u>Use of Estimates</u> -- Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

NOTES TO THE FINANCIAL STATEMENTS (Continued) March 31, 2006

NOTE 1 -- Summary of Significant Accounting Polices (Continued)

<u>Capital Assets</u> --Capital assets, which include land, building and equipment are reported in the governmental activities column in the financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Equipment and buildings are depreciated using the straight-line method over the following useful lives:

Machinery and Equipment 10 to 20 years Buildings 40 years

<u>Compensated Absences (Vacation and Sick Leave)--</u> The Department has no policy or obligation for sick and vacation pay benefits.

<u>Fund Equity</u>--In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

<u>Reclassifications</u> --Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

Note 2 - Reconciliation of Organization-wide and Fund Financial Statements

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the statement of activities.

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a adjustments between net changes in in fund balances and changes in net assets as reported in the statement of activities. One element of that adjustment is that governmental funds report capital outlays as expenditures; in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	\$ (62,678)
Depreciation	 81,618
	\$ 18,940

Note 3 - Stewardship, Compliance and Accountability

<u>Budgetary Information</u> --Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year end. The legal level of budgetary control adopted by the governing body is the department level. (i.e., The level at which expenditures may not legally exceed appropriations). Any revisions that alter the total expenditures of any activity must be approved by the Department Board.

Amounts encumbered for purchase orders, contracts, etc., are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

<u>Excess of Expenditures Over Appropriations in Budgeted Funds</u> --During the year, the Department incurred no expenditures in in excess of the amounts appropriated.

<u>Fund Deficits--</u> The Department has no accumulated fund balance/retained earning deficits.

NOTES TO THE FINANCIAL STATEMENTS (Continued) March 31, 2006

Note 4 - Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the local governmental unit to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

London-Maybee-Raisinville Fire Department's deposits and investment policy are in accordance with statutory Department.

At year-end, London-Maybee-Raisinville Fire Department deposits and investments were reported in the basic financial statements in the following categories:

Cash and Cash Equivalents

\$ 65,734

The breakdown between deposits and investments is as follows:

Bank Deposits (checking and savings accounts, certificates of deposit)

\$ 65,734

The bank balance of the organization's deposits is \$65,846 of which 100% is covered by federal depository insurance.

Investments are categorized into these three categories of credit risk:

- 1. Insured or registered, or securities held by the Local Governmental Unit or its agent in the government's name;
- 2. Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the government's name; and
- 3. Uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the Local Governmental Unit's name.

At year-end, the Department had no investments.

NOTE 5--Receivables

The Department had no receivables at year end.

NOTES TO THE FINANCIAL STATEMENTS (Continued) March 31, 2006

Note 6 - Capital Assets

Capital asset activity of the organization for the current year was as follows:

	Beginning Balance		Increases		Decreases		Ending Balance
Governmental Activities Capital Assets Not Being Depreciated:							
Land	\$	33,000	\$		\$		\$ 33,000
Capital Assets Being Depreciated:							
Machinery and Equipment		815,089		62,678		-	877,767
Buildings		710,419		-		-	710,419
Subtotal		1,525,508		62,678		-	1,588,186
Less Accumulated Depreciation for:							
Machinery and Equipment		336,400		63,858		-	400,258
Buildings		35,520		17,760		-	53,280
Subtotal		371,920		81,618		-	453,538
Net Capital Assets Being Depreciated		1,153,588		(18,940)			 1,134,648
Governmental Activities Capital Total Capital AssetsNet of Depreciation	\$	1,186,588	\$	(18,940)	\$		\$ 1,167,648

Depreciation expense was charged to programs of the organization as follows:

Public Safety \$ 81,618

Note 7 -- Pending Litigation

At present, there are no cases of litigation pending that would have a material effect on the financial statements.

Note 8 -- Employee Retirement Plan

The Department does not provides pension benefits.

Note 9 -- Restricted Assets

At March 31, 2006, the Department had restricted assets in the amount of \$33,323 for purchase of equipment.

Note 10 - Long-Term Debt

The Department has no outstanding debt as of March 31, 2006.

Note 11 - Other Post-Employment Benefits

The Department has no liability for post-employment benefits.

NOTES TO THE FINANCIAL STATEMENTS (Continued) March 31, 2006

Note 12 - Risk Management

The Department is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Department purchases commercial insurance for all of these risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three years. There were no significant reductions in insurance coverage from the prior year.

Note 13 - Lease Obligations

The Organization has no lease obligations.



BUDGETARY COMPARISON SCHEDULE FOR THE YEAR ENDED MARCH 31, 2006

	Budgeted Amounts Original Final			 Actual Amounts	Variance With Final Budget Positive (Negative)		
Fund Balance - Beginning	\$	77,478	\$	77,478	\$ 77,478	\$	
Resources (Inflows) Contributions From Local Units Federal Grants Interest Other Total Revenue		152,700 - - - - 152,700		152,700 48,446 - - 201,146	 151,213 48,446 984 3,181 203,824		(1,487) - 984 3,181 2,678
Amounts Available for Appropriation		230,178		278,624	 281,302		2,678
Charges to Appropriations (Outflows) Public Safety: Fire Department: Wages Accounting Supplies Auditor Insurance Medical Physicals Education and Training Travel and Mileage Telephone Maintenance Payroll Taxes Capital Outlay Utilities Firefighter Association Miscellaneous Total Charges to Appropriations		155,700		215,568	57,933 4,200 3,789 2,100 23,650 5,026 3,388 5,761 3,099 17,441 4,719 71,939 6,494 3,000 3,029 215,568		
Budgetary Balance - Ending	\$	74,478	\$	63,056	\$ 65,734	\$	2,678